

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, MIDVALLEY IMPROVEMENT DISTRICT, HELD AT 160 EAST 7800 SOUTH, MIDVALE UTAH 84047 ON APRIL 11, 2018 AT THE TIME OF 4:00 PM, PRUSUANT TO NOTICE.**

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**BOARD OF TRUSTEES PRESENT**

**QUINN SPERRY - CHAIRMAN  
SONDRA SMITH  
BLAKE ROEMMICH**

**OTHERS PRESENT**

**MARK BELL, ATTORNEY  
BRAD M. POWELL, DISTRICT MANAGER  
CATHY KINGSBURY, TREASURER  
BRENT E. CHRISTENSEN, CHIEF FINANCIAL OFFICER, DISTRICT CLERK  
MARC JONES, OPERATIONS SUPERVISOR**

Meeting was called to order at 4:06 PM by Chairman Quinn Sperry.

**1. PUBLIC COMMENTS**

No one in attendance

**2. MINUTES**

**Upon motion** made by Ms. Smith, Seconded by Mr. Roemmich and passed unanimously, the Board approved the minutes of the Board Meeting held on March 14, 2018 as corrected.

**3. ATTORNEY REPORT**

- a. Mr. Bell went over the "Open and Public Meetings Act" with the Trustees. Mr. Bell stated the District conducts their meetings as an open meeting; every meeting is open unless it is authorized to go into a closed meeting. If authorized to close a meeting a record is kept of the closed meeting. During a closed door meeting the Board can only discuss the subject of the closed door meeting and nothing else.

Mr. Bell discussed a few of the closed meeting purposes: Individual's character, professional competence, or physical or mental health; strategy session; collective bargaining; real property including water rights, deployment security measures and procurement trade secrets.

If a member of a public body knowingly or intentionally violates any of the closed meeting provisions it could result in a Class B misdemeanor: Imprisonment of 6 months and a fine of \$1,000.

Mr. Bell recommended that the District might consider a notice on the December agenda to indicate that during the District's Christmas Luncheon there will be a quorum of Trustees but no business will be discussed.

Mr. Bell reminded the Trustees not to discuss District business through electric messaging.

#### **4. GENERAL MANAGER/ENGINEERING REPORT**

- a. Vehicle Status – Mr. Powell stated GapVax Inc. offered to buy our GapVax back for \$188,000. The original asking price was \$200,000 but the truck needed a new pump which would cost \$12,000. The District agreed to sale the GapVax for \$188,000 to GapVax Inc.

Replacement for the 1701 (silver 2017 Lariat 6.5') will be here the end of April.

Replacement for 1703 (silver 2017 Lariat 5.5') was ordered on February 6, 2018 but we still do not have a build date. We will put the 1703 up for sale after we get a delivery date. After doing some research on a selling price, Mr. Powell suggested selling the 1703 between \$43,000-43,500.

Mr. Powell stated we have the 2012 F-550 dump truck for sale and we have had the new F-550 chassis cab on order since January 10, 2018. Ford is backed up on larger vehicles and we probably won't receive the F-550 until June. We have an opportunity to sell our current dump truck for \$50,000. After a discussion with the Trustees it was determined to not sale the dump truck until we receive the new F-550.

**Upon motion** made by Mr. Roemmich, Seconded by Ms. Smith and passed unanimously, the Board approved to set the selling price for the Silver 2017 F-150 Lariat with the 5.5' bed at \$43,500.

- b. Following the March Board meeting, Mr. Bell contacted the Utah State Procurement Director, Chris Hughes, to discuss the possibility of purchasing through a national or interstate purchasing cooperative. Mr. Powell was contacted by Cheryl Hess, the purchasing agent, on March 19<sup>th</sup>. Mr. Powell met with Ms. Hess on March 29<sup>th</sup> along with representatives from Taylorsville-Bennion and Central Davis sewer districts. After a discussion on the equipment the districts would need, Ms. Hess stated she would put together a generic specification that will include the camera equipment, truck and possibly software. After the specification is ready the districts will meet again to go over it.

- c. Mr. Powell stated the 2017 slip-lining project is complete and PEC submitted the final quantities and a final payment request which included change order #2.

**Upon motion** made by Ms. Smith, Seconded by Mr. Roemmich and passed unanimously, the Board approved to ratify the payment of \$692,563 to PEC.

- d. Mr. Powell would like to change the May 17, 2018 Board Meeting to May 16, 2018, Wednesday at 4:00 PM.

**Upon motion** made by Mr. Roemmich, Seconded by Ms. Smith and passed unanimously, the Board approved to move the May Board meeting to 4:00 PM, May 16, 2018.

- e. Mr. Powell stated at South Valley Water Reclamation Facility's (SVWRF) board meeting a resolution passed which stated that all capital assets that are depreciated will be billed on capacity rights and operation & maintenance expenses will be billed on flow. The resolution will be effective July 1, 2018. This will result in an estimated cost savings to the District of about \$80,000 this year.

## **5. REVIEW, APPROVE AND RATIFY CASH DISBURSEMENTS**

**Upon Motion** made by Mr. Roemmich, Seconded by Ms. Smith and passed unanimously, the Board ratified the March 2018 cash disbursements for \$178,703.93

**Upon Motion** made by Ms. Smith, Seconded by Mr. Roemmich and passed unanimously, the Board ratified the March 2018 employee earnings for \$69,200.

## **6. OFFICE REPORT**

- a. Nothing new to report.

## **7. CHIEF FINANCIAL OFFICER'S REPORT**

- a. Mr. Christensen attended a Utah Retirement Systems class and stated the way the District pays into the retirement systems is in 2 parts: (1) MID retirement and (2) 6-7% to help fund the retirement system. Mr. Christensen also received emails stating there could be changes to the percentage the District's pays, after going over the information, the District will pay the same as they have in the past.

During the seminar there was also a class on health insurance; Mr. Christensen stated since the District is small we are placed in a group with other small government entities to make a large group. This is a good thing since our rates will not likely increase like other medium sized governments.

Mr. Christensen stated the 2017 audit is complete and there were no findings, he thought the auditors did a great job; they asked a lot of good questions. Mr. Christensen had concerns the District's property tax being paid by the State Tax Commission was low. After talking to the auditors it was determined the property tax was correct.

Mr. Sperry and Ms. Smith stated the audit company did contact them and had asked if they had any concerns with how the District is run.

Mr. Christensen stated he will send out the final audit report and schedule to have the Auditor come in and give their final report.

#### **8. SUPERVISOR'S REPORT**

- a. Mr. Jones reported on construction in the District:
  - North Pines has asphalt complete and have 8 connections hooked-up.
  - Cottage at Lavine Farm has stopped working (560 East 8300 South).
  - Revel Park (fka Olsen Subdivision) 7100 South 300 E tore down the existing home and will start work.
  - Hinton (east of North Pines – 4 lots) no connections

#### **9. TRUSTEES REPORT**

Mr. Sperry asked if the GRAMA request was taken care of and Mr. Powell stated Mr. Christensen did send out the vendors report.

**Adjourn** Upon unanimous vote by the Board, the meeting was adjourned at 5:07 PM.